

BEAR VALLEY UNIFIED SCHOOL DISTRICT
MINUTES OF A BOARD WORKSHOP MEETING
HELD ON SEPTEMBER 17, 2014, SCHOOL DISTRICT OFFICE

Present: Mrs. Beverly Grabe
Mr. Randall Putz
Dr. Kenneth Turney
Dr. Alfred Waner
Mr. Paul Zamoyta

Absent: None

Also Present: Mr. Kurt Madden
Ms. Tina Fulmer
Ms. Paulina Ugo

President Turney called the meeting to order at 6:00 p.m. at the School District Office.

Open Session

President Turney called for a motion to adopt the agenda for the meeting. Mr. Madden noted there may not be a need to take action on item 14-b; it will depend on the results of the discussion. Motion by Dr. Waner to adopt the agenda for the meeting which includes an addendum to item 12-a. Second by Mrs. Grabe. President Turney called for the vote. Said motion was approved by the following roll call vote:

Adoption of
Agenda
M14-15-

AYES: Grabe, Putz, Turney, Waner, Zamoyta
NOES: None
ABSTAIN: None
ABSENT: None

President Turney called for Public Comment on Closed Session Agenda items. Hearing no request to make Public Comment, President Turney adjourned the meeting to a Closed Session at 6:02 p.m.

Public
Comment

Pursuant to Government Code 54957: Public Employee Discipline/Dismissal/Release

Closed
Session

President Turney called the meeting back to Open Session at 6:35 p.m. President Turney announced no action was taken during the Closed Session, however, there is a need to continue the Closed Session following the Open Session.

Open
Session

All present participated in a Moment of Silence and the Pledge of Allegiance.

Mr. Madden reviewed agenda item 14-b noting this item may be tabled depending on the discussion prior to the item.

President Turney opened the Hearing Section for Public Comment at 6:37 p.m. Hearing no request to make Public Comment, President Turney closed the Hearing Section at 6:38 p.m. Hearing Section

President Turney called for approval of the Administrative Report. Admin. Rep. #14-15-007 M14-15-

Motion by Mr. Zamoyta to approve the First Reading of Board Policy/ Administrative Regulation 6162.31-Student Aides. Second by President Turney. President Turney called for the vote. Said motion was approved by the following roll call vote:

AYES: Grabe, Putz, Turney, Waner, Zamoyta
NOES: None
ABSTAIN: None
ABSENT: None

Motion by Mrs. Grabe to approve the First Reading of the April, 2013 Board Policy Updates. Second by Dr. Waner. President Turney called for the vote. Said motion was approved by the following roll call vote: M14-15-

AYES: Grabe, Putz, Turney, Waner, Zamoyta
NOES: None
ABSTAIN: None
ABSENT: None

Motion by Mr. Zamoyta to approve the Governing Board SMART Goals for the 2014-2015 School Year. Second by Mr. Putz. President Turney called for the vote. Said motion as approved by the following roll call vote: M14-15-

AYES: Grabe, Putz, Turney, Waner, Zamoyta
NOES: None
ABSTAIN: None
ABSENT: None

President Turney called for approval of the Curriculum/Instruction Report. Curriculum/Inst. Report

President Turney opened a Public Hearing regarding Instructional Materials and Pupil Textbook Compliance at 6:42 p.m. Hearing no request to make a public comment, President Turney closed the Public Hearing at 6:43 p.m. Public Hearing

Motion by Mr. Zamoyta to approve Resolution Number 14-15-002 for Pupil Textbook and Instructional Materials Compliance. Second by Mrs. Grabe. President Turney called for the vote. Said motion was approved by the following roll call vote:

AYES: Grabe, Putz, Turney, Waner, Zamoyta
NOES: None
ABSTAIN: None
ABSENT: None

M14-15-

President Turney called for approval of the Business/Financial Report.

Business/
Financial

Motion by Dr. Waner to approve the Department of State Architect (DSA) Project Closeout Contracts with PSWC Group Architects and authorize Mr. Walter J. Con or Ms. Linda Rosado to sign both contracts, purchase orders, any other documents required to complete this transaction. Second by Mr. Zamoyta. Discussion followed where Mrs. Grabe asked when we complete this at Baldwin Lane Elementary School do we then begin work on the security system? Mr. Planz answered yes; we do not want to confuse the issue with DSA by adding that now. Possibly the first of the year at the earliest. Mrs. Grabe asked wasn't it a big deal that Baldwin Lane Elementary School did not have the right stuff in the ceiling? Mr. Planz answered that was not a DSA project. We have to close out in conjunction with the other projects. Mrs. Grabe stated she will be more confident when there is more security at that site. President Turney called for the vote. Said motion was approved by the following roll call vote:

Report
#14-15-004
M14-15-

AYES: Grabe, Putz, Turney, Waner, Zamoyta
NOES: None
ABSTAIN: None
ABSENT: None

Motion by Mrs. Grabe to approve a Piggyback Bid from Capistrano Unified School District Bid Number 1415-12 for the Purchase of Student Technology. Second by Mr. Zamoyta. It was noted this approval is in the best interest of our district. President Turney called for the vote. Said motion as approved by the following roll call vote:

M14-15-

AYES: Grabe, Putz, Turney, Waner, Zamoyta
NOES: None
ABSTAIN: None
ABSENT: None

Motion by Mr. Putz to approve Purchase Order Number 150394 for the Purchase of Student Chromebooks and Carts from Computer Discount Warehouse Group (CDW-G) and authorize Mr. Walter J. Con or Ms. Linda Rosado to sign Purchase Order 150394 and any other documents necessary to complete this transaction. Second by Mr. Zamoyta. Discussion followed where Dr. Waner asked if we are

M14-15-

purchasing 288; yes. Mr. Putz asked how this affects our student to device ratio? We are approaching 2,500 devices district wide. We are around 2.5 to three to one. With the additional technology recommendation and purchase with Common Core money, we will see where that takes us. Mr. Zamoyta stated he did the technology walk last Wednesday, we are spending all this money on devices but he is thinking the professional development is lacking. The frustration is the devices are there but not a lot of teachers know how to use them. Mrs. Hahn, site coordinator, will be doing training at their sites; they will be available six times per year to go into the classrooms to train site by site with teachers. President Turney called for the vote. Said motion was approved by the following roll call vote:

AYES: Grabe, Putz, Turney, Waner, Zamoyta
NOES: None
ABSTAIN: None
ABSENT: None

Motion by Mr. Zamoyta to approve Resolution Number 14-15-003 – Transfer of Funds from Fund 40 to Fund 01 for the Purchase of Student Technology. Second by Mrs. Grabe. President Turney called for the vote. Said motion was approved by the following roll call vote:

AYES: Grabe, Putz, Turney, Waner, Zamoyta
NOES: None
ABSTAIN: None
ABSENT: None

President Turney called for approval of the Certificated Personnel Report.

Certificated
Personnel

Motion by Mrs. Grabe to employ three Elementary LCAP Intervention Support Specialists for the 2014-2015 school year (Dottie Jaeger/BBES-Corinn Topoleski/BLES-Jennie McCoy/NSES). Second by Mr. Zamoyta. Discussion followed where Mrs. Grabe stated the cost is their regular salaries; it is not any more. This is correct. Dr. Waner stated all three of these employees are really great teachers; he feels good about it. President Turney called for the vote. Said motion was approved by the following roll call vote:

AYES: Grabe, Putz, Turney, Waner, Zamoyta
NOES: None
ABSTAIN: None
ABSENT: None

Report

M14-15-

President Turney called for approval of the Classified Personnel Report.

Classified
Personnel
Report
#14-15-003
M14-15-

Motion by Mr. Zamoyta to employ in existing Custodian Position – Dominic Montiel. Second by President Turney. President Turney called for the vote. Said motion was approved by the following roll call vote:

AYES: Grabe, Putz, Turney, Waner, Zamoyta
NOES: None
ABSTAIN: None
ABSENT: None

Motion by Mr. Zamoyta to approve as District Drivers – Lyndsie Snyder/
Mickie Allison/Phil Hamilton/Sylvia Isom. Second by Mrs. Grabe. President Turney called for the vote. Said motion was approved by the following roll call vote:

M14-15-

AYES: Grabe, Putz, Turney, Waner, Zamoyta
NOES: None
ABSTAIN: None
ABSENT: None

President Turney opened the Workshop portion of the meeting.

Workshop

Mr. Madden presented information intended to guide the discussion this evening. Mr. Madden reviewed Board Policy 7110 in regards to a short-term facilities plan and security and safety, Mr. Planz met last week with a vendor, visited elementary sites, and had discussions with principals. The cost will be close to the \$24,000.00 and this will cover front entrances and offices. Mr. Chatham suggested going to a district system; trying to do a centralized system would not behoove the bandwidth. The consideration is to put a server at each site and a separate network for video surveillance. Mr. Planz stated we will update our intrusion alarm system and they will be standardized. Access control at front entrances, keyless entry system, physical barriers, key system upgrade.

Telephone and communication system – E-Rate is slowly going away. We are trying to get in early before they go away; each year we will lose 20% of our funding.

Other items reviewed include heating, roofing, asphalt (district wide), and concrete repair. Electrical upgrades, paint at sites, playing field renovation and irrigation systems, sports complex. Modernization of Science classrooms. Modernization Libraries/Media Centers. The landscaping number is dependent on what we determine to put in.

The total amount to bring our facilities up to standard is \$18,009,000.00 over three to five years. This includes the sports complex. \$12,000,000.00 to upgrade what we have. Safety is the priority in the short term.

Funding sources: E-Rate is going away; they are shifting the money in a different direction. More money for infrastructure putting less for other essentials. RDA Funds is projected for the next 28 years; however, these funds could stop at any time. JPA Safety Credits we can use at our discretion as long as it is for safety and security items. Deferred Maintenance (Fund 14) has a balance of \$200,000.00 and that is all we have. There are no matching funds from the State. Fund 40 is an account that has not been used too much. CNG Grants brought this balance up. President Turney stated this was a reserve fund for one time capital expenditures and was used when the district did not have money in Fund 01 for roofing, etc. We have protected this fund. General Obligation Bond/tax. Sale of property; we have nine acres at the District Office site.

Mr. Putz asked if we have the estimate of 12 million dollars short term, what would be the amount of ongoing cost for maintenance once we get everything to acceptable levels? 1.5 million per year; RDA Funds are about 1.2 million per year. Mr. Putz asked if we could use RDA Funds to maintain once we get to an acceptable level and that is assuming that money does not go away.

Mr. Madden stated we have to go back to the 2,500 devices which are consumables (\$625,000.00 and the cycle is three to five years). We need a fund somewhere to keep technology up to date. Maybe another \$200,000.00 per year to keep technology up to date.

Considerations were reviewed such as relocatable buildings and how we would come up with \$200,000.00 each for 30 rooms. It was noted State Modernization funds may not be available again until 2017; no short term relief right now.

LCAP Goal #2 was discussed in regards to the current status of enrollment. President Turney stated declining enrollment has a major impact on facilities; we are losing about 3% per year. This is a major driving force on what we could do. The population of Big Bear has remained pretty stable; however, the population is getting older.

Educational Priorities were reviewed:

Reduce Class Size/consider different schedules/reduce combo classes/upgrade Science rooms and sports fields/ensure adequate district and site administrative support/utilization of space/project based learning/purchase technology/schools of choice (magnet)/raise academic expectations

President Turney stated this is such a small district. We could really work on providing a suburb program for all students.

Utilization of facilities was reviewed:

135 class rooms; about 30% or 44 class rooms are underutilized. The amount of care and service of students go beyond the regular class rooms. We need to determine how many class rooms we would need for special programs. Each site had some that were completely empty and some rooms had Strings, STEM, EL, Professional Development, Special Education using them. Principals reported the following underutilized class rooms at their sites:

BLES-3

NSES-2

BBES-0

BBMS-1

BBHS-3

CTHS-1

This totals ten. The principals stated they need rooms for interventions, meetings, Healthy Start activities, Mrs. Hahn. Mrs. Grabe stated back in the 1990's, the speech had to be in the middle of the Library. The above spaces are necessary if we want student achievement. You cannot say these rooms are empty. President Turney asked how will class size reduction affect this in the future? K-3 at 27:1 means we may need a few more class rooms. We want to get from 36 to 30 in classes. Mrs. Peterson stated Special Education has increased dramatically and speech is huge. We also have State Pre-School on site and we have started Pre-K and these take up rooms. You also have to consider computer labs. Teachers cannot be replaced; however, there are ways to learn with online education.

The estimate of transportation if a site is closed was reviewed; this is the cost of the additional mileage. Bell times will have to be changed because we have a small fleet of busses. Drivers will need to be able to service two to three sites per day. Late starts and early outs would need to be changed to coordinate; either all start late or all go home early. We would also need to establish new school boundaries. Consider grade level configurations and extend route times. If you close the site with the least ADA, there are only two buses at that site but all the walkers will now ride buses. Boundaries will be the key. Cost is dependent on these decisions. There is also the safety challenge of drop off and pick up zones.

President Turney called for a break at 8:12 a.m.

Break

President Turney called the meeting back to Open Session at 8:18 p.m.

Next Steps:

Mr. Madden reviewed both options; based on the recommendation from the expert at the State, these two options were the suggested next steps:

Option A – District Advisory Committee to gather more information on underutilization of current facilities.

Option B – We are going to do our best to maintain our current facilities.

Mr. Madden reviewed the make-up of this committee noting that Mr. Con, Board Members, and himself would not be members of this committee. His recommendation for members of the committee include one principal and to consider Mr. Planz and Mrs. Hastain. The committee would be advertised for two weeks to solicit committee members. Mr. Madden reviewed the tasks for this committee. The committee would make recommendations to the Governing Board through the Superintendent of Schools. This process can take anywhere from three to 12/18 months to complete.

Mr. Putz asked does the 12 million dollars include rehabilitation of BBES? Yes, portions of it.

Mrs. Grabe asked if the 7/11 Committee could recommend no change? Yes. BBES stated five classes are being used for Special Education, Intervention, Speech, and Healthy Start; 13-14 rooms minimum would be needed. How do you get 13 classes of students into the available rooms at North Shore and Baldwin Lane; she does not see how this will work.

Mr. Madden noted the 7/11 Committee is in Education Code.

Mr. Grabe asked the principals present what they think we should do.

Mr. Madden stated at the meeting at the Middle School, the principals had their wish list and that was included in the presentation tonight.

Mr. Zamoyta stated you have to have the numbers. If a facility is worth so much, you could use that money to put into another site to accommodate the students. That is the purpose of the 7/11 Committee; there is so much we do not know yet.

Mrs. Grabe – Option B – she will have to be convinced to change dramatically.

Mrs. South stated Mrs. Grabe has heart.

Mrs. Grabe would like an appraisal on the District Office property.

Dr. Waner is in favor of the committee.

Mrs. Grabe is in favor of the committee.

Mr. Putz asked when will we ever be in a position to buy more property? He is hesitant to start selling off assets to pay for maintenance. He is encouraged to consider long range. No matter what, we cannot afford to continue doing business the way we are doing business because we do not have the funds to do that. We have to do something different. His hope is somehow our district figures out a way to adjust what we are doing; increasing our revenue and all decisions on expenses. Do we, as a community, value education enough to fund it?

Mr. Zamoyta stated we need more information. He would like to see more information and input from people. There are hidden opportunities; people want things but they do not want to pay for it. It falls on our shoulders as a community to decide what type of facilities we want (Bond/Parcel Tax).

President Turney agrees with Mr. Madden; let's go by the Education Code (PK-12/9 standards). He is in strong favor of Option A.

President Turney called for a motion to establish a District Advisory-7/11 Committee. Motion by Mr. Putz to establish a District Advisory-7/11 Committee. Second by President Turney. Discussion followed: Mr. Putz stated all we are doing right now is authorizing a 7/11 Committee. It could come back and say we do not have enough class rooms or you have too many and you need to close one or two schools. We are asking for more information and asking for a variety of community input-stakeholder input-and research so that we can more accurately assess where we are. Mrs. Grabe asked how many principals would be on the committee. Mr. Madden stated we have 11 available members; he does not have that answer right now. Mr. Madden stated these meetings are held in public. Administration can attend in the audience to provide more information. It will be advertised for at least two weeks. An update on the 7/11 Committee will be provided to the board at the October 22, 2014 Workshop Meeting. We will provide the committee with as much information as we can. Our push is to fully inform this committee on our current situation. Mrs. Grabe stated the committee needs information about how class rooms are used. President Turney would like the committee to interview principals and teachers. Everyone needs to be able to say that were able to provide input. Mrs. Grabe stated it is ultimately important for everyone to have input. Mr. Putz stated the committee needs to be clear on their task. Mr. Zamoyta asked if we pay for the state representative. Not right now. It would be great to have him on this committee if possible.

M14-15-

President Turney called for the vote. Said motion was approved by the following roll call vote:

AYES: Grabe, Putz, Turney, Waner, Zamoyta
NOES: None
ABSTAIN: None
ABSENT: None

President Turney adjourned the meeting to a Closed Session at 8:52 p.m.

Closed
Session

President Turney called the meeting back to Open Session at 9:14 p.m. and reported no action was taken during the Closed Session.

Open
Session

President Turney adjourned the meeting at 9:15 p.m.

Secretary

Clerk of the Board